



ESSENCE

PUBLIC SCHOOL

Essence Preparatory Public School Safety Committee Meeting Minutes

Date: Tuesday, January 16, 2024

Time: 5:30 PM – 7:30 PM

Location: Essence Preparatory Public School

Attendees:

- Akeem Brown, Superintendent
- Angel Ladd, Asst. Principal of Operations
- Damika Burton, Director of Marketing and Family Engagement
- Officer. Thomas Porath, Campus Safety Officer
- Manuel Lara, Facilities Manager
- Tremell Brown, Committee Chair
- Brian Dillard, Board Chair
- Jordan Ghawi, Committee Member
- Marques Mitchell, Board Member

I. Call to Order

- Chair: Tremell Brown called the meeting to order at 5:30 PM.
- Roll Call: Conducted by Angel Ladd, confirming the presence of all committee members.
- Agenda Overview: Chair provided an overview of the meeting agenda, highlighting key discussion points.

II. Mission Moment

- A brief inspirational segment was shared by Akeem Brown, emphasizing the committee's commitment to enhancing school safety and fostering a secure learning environment for students and staff.

III. Approval of Previous Meeting Minutes

- The minutes from the last meeting were reviewed and approved without changes.

IV. Welcome and Introductions

- New Committee Member Introductions: Angel Ladd introduced new committee members who shared their backgrounds and enthusiasm for enhancing school safety.

Purpose of the Safety Committee: Angel Ladd reiterated the committee's purpose, focusing on proactive measures to ensure a safe educational environment.

- Review of Basic EOP: Akeem Brown provided a brief overview of the Emergency Operations Plan (EOP), emphasizing its importance and ongoing updates.

V. Policy Updates

- New Facility/Safety Protocol Adjustments: Akeem Brown presented adjustments to safety protocols for new facilities, ensuring alignment with district-wide safety standards.

- Standard Response Protocol (SRP): Updates to the SRP were reviewed and approved by the committee.

- Drill Schedule: The schedule for mandatory safety drills was discussed, emphasizing preparedness and regular practice.

- Weekly Door Sweeps: Implementation of weekly door sweeps was confirmed to ensure all access points are secure.

- Annual Maintenance Log: The process for maintaining an annual log of safety checks and repairs was reviewed and approved.

VI. Staff Update

- Reunification Plan Update: Angel Ladd updated the reunification plan, detailing improvements and staff training initiatives.

- Campus Maps and Door Numbering: New maps and door numbering systems were introduced to enhance emergency response clarity.

Closed Session

- The board convened in closed session as permitted by Texas Government Code Sections 551.071 and 551.074 to discuss a sensitive safety and security matter. No action was taken during the closed session.

Adjournment

- The meeting was adjourned at 7:30 PM by Committee Chair, Tremell Brown, concluding the discussions and setting the date for the next meeting.